



# PROFESSIONAL DEVELOPMENT PROGRAMME

2020

## Term One

Date	Focus Group	Topic	Presenter(s)	Time	Venue (to be finalised)	Fee	Due date For Bookings
13, 20, 27 February, 5 March <b>1A</b>	SMT & Aspiring Managers	Curriculum Management	Pinnock Consulting	15:15 – 17:15	<b>Caradale Primary</b>	M: R235 NM: R390	6 February (40)
15 February <b>1B</b>	All Teachers & Parents	Literacy Festival	Teachers Authors Academics NGO's Parents	09:00 – 15:00	<b>Kenridge Primary</b>	M: NC NM & Parents: R50	7 February (100)
17, 24 February; 2, 9 March <b>1C</b>	New Teachers (1 <sup>st</sup> & 2 <sup>nd</sup> year teachers)	Classroom Management	Lynne Johns	17:15 – 18:45	<b>Kenridge Primary</b>	M: R190 NM: R320	10 February (30)
19, 26 February <b>1D</b>	English Home Language Teachers Grade 8 - 10	Teaching Visual Literacy	Pinnock Consulting	15:15 – 17:15	<b>Zwaanswyk High</b>	M: R110 NM: R190	14 February (50)
21, 22 February <b>1E</b>	SMT's & Aspiring Managers	School Management 3: Utilising HR resources effectively: Leading and managing the voices in your school community	Janis Wylie	Friday: 15:30 – 17:30 Saturday: 09:00 – 16:00	<b>NAPTOSA, St Johns George</b>	M: R260 NM: R435	31 January (30)

Date	Focus Group	Topic	Presenter(s)	Time	Venue (to be finalised)	Fee	Due date For Bookings
24 February; 2 March <b>1F</b>	Intermediate Phase Maths Teachers	Making Mathematics Fun (learning and teaching)	Dr Sharon McAuliffe	15:15 – 17:15	Isiphiwo Primary Habibia Primary Rahmaniyeh Primary	M:R110 NM:R190	17 February (30)
25 February, 3 March <b>1G</b>	Administrative Staff	Google Suite - Basic	Pinnock Consulting	15:15 – 17:15	Habibia Primary Idas Valley Primary Kleinberg Primary	M: R110 NM: R190	18 February (20)
26 February, 4, 11, 18 March <b>1H</b>	Foundation Phase Teachers	Course: Barriers to Learning	Judi Kurgan	15:15 – 17:15	Kenridge Primary	M: R245 NM: R400	19 February (30)
4, 11 March <b>1J</b>	LSEN Schools	Co-ordinating SBST at a LSEN school	TBA	15:15 – 17:15	<b>CTLI</b>	M: R110 NM: R190	26 February (30)
7 March <b>1K</b>	All Teachers	1 Day PROGRO: Developing student leadership	PROGRO Team	08:30 – 16:00	Bay Primary Bel Porto School Disa Primary (Hout Bay)	M: R215 NM: R350	28 February (50)
9, 16 March <b>1L</b>	All Teachers	Applying for a promotional Post: <ul style="list-style-type: none"> <li>• Requirements</li> <li>• Writing a good CV</li> <li>• Preparing for the Interview</li> </ul>	Pinnock Consulting	15:15 – 16:45	Rustenberg Girls' Junior Siyazingisa Primary Square Hill Primary	M: R110 NM: R190	2 March (30)
25, 26 March <b>1M</b>	Primary School Sport Coaches & Aspiring Sport Coaches	Netball coaching	TBA	09:00 – 15:00	Jamaica Way Primary Beaumont Primary The Pinelands Primary	M: R260 NM:R430	18 March (30)
25, 26 March <b>1N</b>	Support Staff	Plumbing Phase 3	Maranatha Skills Development Institute	09:00 – 15:30	Bosmansdam Primary Golden Grove Primary Good Hope Seminary Primary	M:R650 NM:R1 080	18 March (20)

## **Term Two**

<b>Date</b>	<b>Focus Group</b>	<b>Topic</b>	<b>Presenter(s)</b>	<b>Time</b>	<b>Venue (to be finalised)</b>	<b>Fee</b>	<b>Due date for bookings</b>
4 April	All Teachers	1 Day PROGRO: Motivating Learners who don't care	PROGRO Team	08:30 – 16:00	Plettenberg Bay Secondary Murray High Milwood Primary (Southern Cape venue)	M: R215 NM: R350	13 March (50)
15, 22 April	SMT & Aspiring Managers	Strategic Planning	Janis Wylie Jimmy Slingers	15:15 – 17:15	Liesbeeck Primary Lentegeur School for LSEN La Rochelle Girls' Primary	M: R100 NM: R170	1 April (30)
16, 23 April	Administrative Staff	Google Suite - Advanced	TBA	15:15 – 17:15	Montevideo Primary Parow North Primary Parow Valley Primary	M:R110 NM:R190	9 April (20)
17, 18 April	SMT members & school Bursars	Financial management	Jimmy Slingers	Friday: 15:30 – 17:30 Saturday: 09:00 – 16:00	NAPTOSA, St Johns Road, George	M:R260 NM:R435	3 April (30)
18 April	All Teachers	Teacher Wellness: Stress Relief for Teachers	TBA	09:00 – 15:00	Lentegeur School for Mandalay Primary Simon's Town School	M:R75 NM:R125	9 April (100)
22, 29 April	Special Needs School Teachers	D-CAPS	TBA	15:15 – 17:15	CTLI Atlantis School of Skills Axious School of Skills	M:R110 NM:R190	15 April (30)
29 April; 6, 13, 20, 27 May	All Teachers	Temperament	Karen Quail	15:15 – 17:15	Glenbridge Special School Aloe Junior High CAFDA School of Skills	M:R230 NM:R385	22 April (40)

Date	Focus Group	Topic	Presenter(s)	Time	Venue (to be finalised)	Fee	Due date for bookings
30 April, 7 May	Intersen Teachers	Reading Methods	TBA	15:15 – 17:15	Rustenburg Girls' Junior Edgemoed Primary Fish Hoek Primary	M: R130 NM: R220	23 April (30)
4, 11 May	SMT	Leadership development <ul style="list-style-type: none"> <li>How to grow teachers in all levels of management</li> </ul>	TBA	15:15 – 17:15	CTLI Kensington High Zonnebloem Nest Senior School	M: R130 NM: R220	24 April (30)
7, 14 May	Mainstream Primary School Teachers	Dealing with severe special needs children	TBA	15:15 – 17:15	Dorothea School Kenmore Primary Mitchells Plain School of Skills	M: R130 NM: R220	30 April (30)
12, 19, 26 May	Final year students and newly qualified teachers	Communicating and understanding colleagues and parents	Pinnock Consulting	15:15 – 17:15	Norman Henshilwood High Parkhurst Primary Portavue Primary	M: R230 NM: R380	5 May (40)
22, 23 May; 5, 6 June	All Teachers	Reading for Meaning	Prof Janet Condry	Friday: 15:00 – 18:00 Saturday: 09:00 – 14:00	CTLI Woodbridge Primary Claremont High	M: R130 NM: R220	15 May (30)
23 May	Primary School Teachers	Behaviour Management	Lynne Johns	09:00 – 15:00	Oakhill School Protea Primary Ridgeview Primary (Southern Cape venue)	M: R230 NM: R540	30 April (30)
30 May	Primary School Teachers	Teaching the Challenging Child	Tamsyn Alfino	09:00 – 13:00	Lourier Primary Parkhurst Primary Rhenish Primary	M: R140 NM: R240	22 May (30)

Date	Focus Group	Topic	Presenter(s)	Time	Venue (to be finalised)	Fee	Due date for bookings
17, 18 June	Primary School Sport Coaches & Aspiring Sport Coaches	Soccer coaching	TBA	09:00 – 15:00	Observatory Junior Kronendal Primary Seamount Primary	M: R260 NM: R430	10 June (30)
2, 9 June	Foundation Phase Teachers	Dealing with learning Difficulties: <ul style="list-style-type: none"> <li>• Recognising</li> <li>• Dealing with</li> <li>• Coping strategies for teachers and learners</li> </ul>	TBA	15:15 – 17:15	CTLI Simon's Town School Turfhall Primary	M: R130 NM: R220	26 May (30)
24, 25 June	Support Staff	Tiling Phase 2	Maranatha Skills Development Institute	09:00 – 15:30	Parow Preparatory Vista Nova School Bay Primary	M: R650 NM: R1 080	17 June (20)
29, 30 June; 1,2,3 July	All teachers	Counselling skills level 2	Dr Lane Benjamin	09:00 – 15:00	Bergvliet Primary Camps Bay Primary Molenbeek Primary	M: R750 NM: R1 250	22 June (20)

## **Term Three**

<b>Date</b>	<b>Focus Group</b>	<b>Topic</b>	<b>Presenter(s)</b>	<b>Time</b>	<b>Venue (to be finalised)</b>	<b>Fee</b>	<b>Due date for bookings</b>
9, 16 July	Special Needs School Teachers	D-CAPS	TBA	15:15 – 17:15	Holy Cross Brooklyn Kenmere Primary Kenridge Primary	M:R110 NM:R190	2 July (30)
11 July	All Teachers	1 Day PROGRO: 1 Day PROGRO: Motivating Learners who don't care	PROGRO Team	08:30 – 16:00	Luleka Primary Lourier Primary Llandudno Primary	M: R215 NM: R350	3 July (50)
13, 20, 27 July; 3 August	SMT's & Aspiring Managers	School Management 2: <ul style="list-style-type: none"> <li>• Conflict Management</li> <li>• Progressive Discipline</li> <li>• SMT working effectively</li> <li>• Project Management</li> </ul>	Janis Wylie Jimmy Slingers	15:15 – 17:15	Pinelands North Primary Rondebosch Boys' Prep Rondebosch East Primary	M:R260 NM: R435	6 July (30)
15 July	All Teachers & SMT members	Teacher Rights	TBA	15:15 – 17:15	CTLI Primary Tamboerskloof Primary AZ Berman High	M: R50 NM: R90	8 July (50)
17, 18 July; 31 July & 1 August	All Teachers	Reading for Meaning	Prof Janet Condy	Friday: 15:00 – 18:00 Saturday: 09:00 – 14:00	Disa Primary (Hout Bay) Golden Grove Primary Kewtown Primary	M: R130 NM: R220	10 July (30)
18 July	High School Teachers	Classroom Management	TBA	09:00 – 15:00	Thembaletu High Wittedrift High York High (Southern Cape venue)	M: R215 NM: R350	30 June (30)

Date	Focus Group	Topic	Presenter(s)	Time	Venue (to be finalised)	Fee	Due date for bookings
20, 27 July, 3 August	Foundation Phase Teachers	Behaviour Challenges	TBA	15:15 – 17:15	Thomas Wilschutt Junior Primary Filia School	M: R180 NM: R350	13 July (30)
22 July	Grade 1 Teachers	Creative Arts: Info & share Session <ul style="list-style-type: none"> <li>Assessment</li> </ul>	TBA	15:15 – 17:15	CTLI Wynberg Boys' Junior Hlengisa Primary	M: R70 NM: R120	15 July (30)
28 July, 4 August	Foundation Phase Teachers	Slow and Reluctant Readers	Marlene Rousseau	15:15 – 17:15	Pinehurst Primary Academia Primary Beaumont Primary	M: R130 NM: R220	21 July (30)
5, 12, 19, 26 August	SMT's, Aspiring Managers	School Management 3 <ul style="list-style-type: none"> <li>Parental involvement and dealing with Parents</li> <li>Project Management</li> <li>Communication and Conflict Management</li> <li>Motivating staff</li> </ul>	Jimmy Slingers Janis Wylie Laetitia Botha	15:15 – 17:15	Cape Town High Claremont High Disa Primary (Hout Bay)	M: R260 NM: R435	29 July (30)
21, 22 September	Sport Coaches Aspiring Sport Coaches	Mini Cricket	TBA	09:00 – 15:00	Ottery Road Methodist Arcadia Primary Edgemoor Primary	M: R260 NM: R435	14 September (30)
22, 23 September	Support Staff	Carpentry Phase 3	Maranatha Skills Development Institute	09:00 – 15:30	Thornton Primary Alta du Toit School Goodwood College	M: R650 NM: R1 080	14 September (20)

## **Term Four**

<b>Date</b>	<b>Focus Group</b>	<b>Topic</b>	<b>Presenter(s)</b>	<b>Time</b>	<b>Venue (to be finalised)</b>	<b>Fee</b>	<b>Due date for bookings</b>
5, 12, 19 October	Secretaries & Administrative Staff	Course: Secretaries and Administrative Skills <ul style="list-style-type: none"> <li>• Time Management</li> <li>• Conflict Management</li> <li>• Corporate Fundraising</li> </ul>	TBA	15:15 – 17:15	CTLI Buck Road Primary Dennemere Primary	M: R180 NM: R300	28 September (30)
6, 13 October	Special Needs School Teachers	D-CAPS	TBA	15:15 – 17:15	Good Hope Seminary High Highlands Primary Hyacinth Primary	M: R110 NM: R190	29 September (30)
8, 15 October	Departmental Heads	Managing Effectively <ul style="list-style-type: none"> <li>• Job descriptions</li> <li>• The four functions of management within a school context</li> </ul>	Lynne Johns	15:15 – 17:15	Lantana Primary Portavue Primary Searidge Park Primary	M: R110 NM: R185	1 October (30)